



ESA+ for Home School Families

Your Scholarship Year at a Glance

Stay on track with
important deadlines and
reminders for your ESA+
scholarship.

i Ongoing Reminders

- Respond to your renewal offer each year to keep your scholarship active.
- Check MyPortal regularly for deadline reminders and important updates.
- ESA+ notifies you when it is time to update your student's documentation of a disability.
- Subscribe to the ESA+ newsletter.
- **Transfers from Home School to Direct Payment School:** Contact ESA+ for help before October 1 for fall or before March 1 for spring.

Nothing in this document should be construed to supersede the Program Statute, Program Rules or other Program policies. In addition, these policies do not represent an exhaustive list of all Program rules; rather, these policies are set forth to provide a broad overview of the Program. See the Program Rules and Statutes on each Program's website at www.k12.ncseaa.edu for more details.

May

Complete your Parent Agreement, W-9, and Home School Registration in MyPortal.

June – July

While you wait for funds to be disbursed:

- Begin reviewing the Allowable Expenses Guide.
- Check that your preferred providers are enrolled with ESA+.
- Confirm your school choice in MyPortal.

August

- Log in to MyPortal and complete all tasks, including the LEA Release in early August.
- Fall scholarship funds deposited to ClassWallet.
- ClassWallet will send a welcome email to new families with instructions on setting up an account.

September

- Set up (or log in to) your ClassWallet account and begin making purchases.

Quick Tip: Review the Allowable Expenses Guide and ClassWallet page of the ESA+ website before spending.

October

- **Oct 1** – Your student must be enrolled and attending the school listed in MyPortal.

Nov – Dec

Quick Tip: Plan your spending for the rest of the school year and for summer expenses.

January

- Spring scholarship funds deposited to ClassWallet.
- Watch your mail for your 1099 tax form from the previous year.
- Continue to make purchases and pay providers.

Feb – March

- Respond to your renewal offer in MyPortal to keep your funding for next year.

April

- **Renewal Deadline** – Submit your renewal application in MyPortal.

May

- **Minimum Spending Deadline**
- **ClassWallet Deadline** – Last month to make purchases in ClassWallet for the school year.

June

- **Final deadline** – Submit all invoices and purchase requests in ClassWallet.