

Receipts for tuition must show the following: (for students attending [ESA+ Reimbursement Schools](#))

- Name of school
- Student's first and last name as it appears in MyPortal
- Parent/guardian first and last as it appears in MyPortal
- Amount of Semester Tuition Paid
- Semester dates of enrollment: examples of acceptable date formats:
 - July 1 – December 31, 2025 for fall 2025 semester
 - January 1 – June 30, 2026 for spring 2026 semester

For ESA+, the **parent/guardian** named in MyPortal must also be the responsible party on-the-uploaded-receipt before reimbursement is approved for payment.

Receipts without all the required information cannot be accepted as documentation for ESA+ funds reimbursement approval.

Nonqualified expenses for ESA+ include afterschool care, school lunch, field trips, etc.

Nothing in this document should be construed to supersede the Program Statute, Program Rules or other Program policies. In addition, these policies do not represent an exhaustive list of all Program rules; rather these policies are set forth to provide a broad overview of the Program. See the Program Rules and Statutes on each Program's [website](#) for more details.