



Nonpublic School Agreement

2026-2027



Agenda

1. What is the Nonpublic School Agreement?
2. Commonly Used Terms
3. Who signs the Nonpublic School Agreement?
4. Overview of the Nonpublic School Agreement

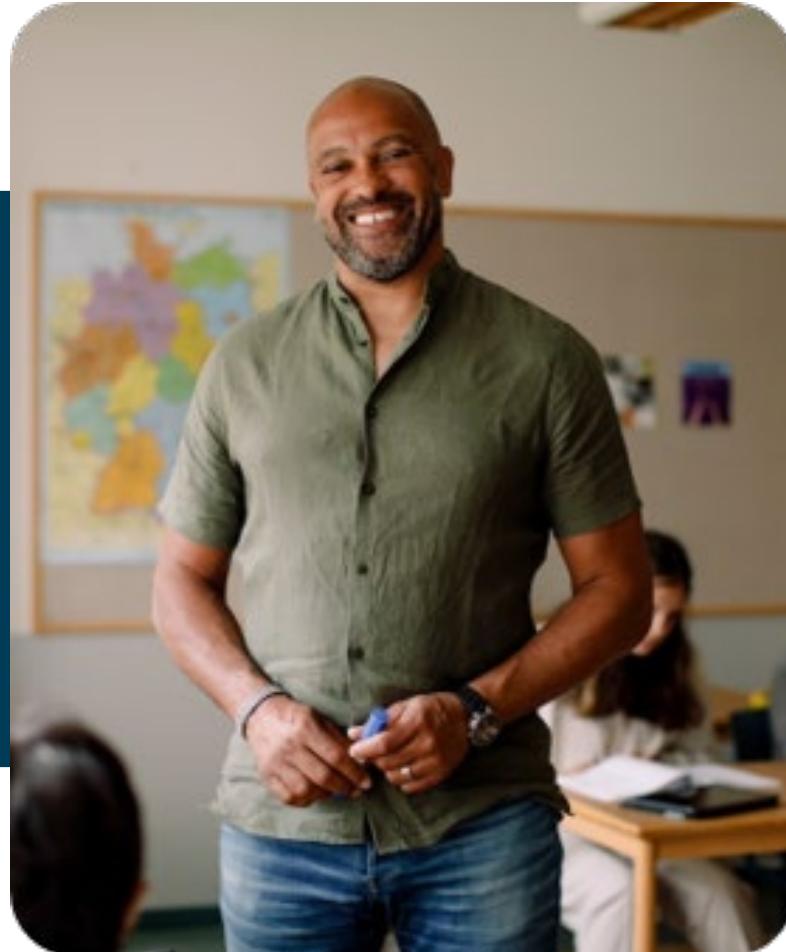




What is the Nonpublic School Agreement?

The Nonpublic School Agreement addresses the statutory requirements and program rules for schools which participate as Direct Payment Schools.





Terms

Nonpublic Schools

- Direct Payment School
- Participating School
- Registered School

Payment

- K12 Program Funds
- K12 Scholarship Funds
- Opportunity Scholarship or ESA+ Award Funds



Nonpublic School Agreement

Signing the Nonpublic School Agreement is an annual requirement.

Agreements are signed by the [Highest Decision-Making Authority](#) (HDMA).

SEAA sends the agreement via DocuSign. The copy you sign in DocuSign will then be stored in MyPortal under your school's record.

Registered Schools

Available January

Deadline July 15

New Schools

Available Upon completion of background check

Deadline June 30



Sections A & B

A. Compliance with Program Requirements

B. Legally Operating in the State of North Carolina

- Registered with the North Carolina Division of Nonpublic Education (DNPE)
- Complete K12 Program Registration Process & Annual Requirements
- If a school has multiple campuses, each campus be registered
- Notify NCSEAA of changes:
 - No longer meet the requirements to legally operate
 - Ceases to operate





Sections C & D

C. In-Person Instruction Required

- Remote instruction permitted; HOWEVER
- North Carolina location where in-person instruction can be provided
 - One or more teachers

D. Direct Disbursement and School Accountability

- Accept award funds for all enrolled scholarship recipients
- Credit award funds to recipient account for tuition & fees owed





Sections E & F

E. Return of Funds Policy related to Students

- Do not refund K12 Program funds to a parent or student
- Refunds returned to NCSEAA
- Do not charge parents for balance that will be covered by award

F. Parent Endorsement of Scholarship Funds to School

- K12 Scholarship belongs to the student
- Only parents are authorized to complete the parent endorsement
- Only parents are authorized to log into the parent's MyPortal account





Section G

G. Requirements for Schools Receiving Scholarship Funds by Direct Disbursement

1. Tuition & Fee Schedules
2. Criminal History Check
3. Student Testing and Reporting Test Results
4. Graduation Rates
5. Financial Review
6. DNPE Annual Report





Sections H & I

H. School Certification and Endorsement

- Certification Once per Year
- Endorsement Each Semester
- Align with submitted Tuition & Fee Schedule
- Report Discrepancies

I. Determination of School Non-Compliance

- Opportunity Scholarship, ESA+, and School Requirements
- Return of Funds





Sections J, K, L, M

J. Application of Scholarship Funds for Dual Recipients

K. Use of the Authority's Logo

L. Nondiscrimination Clause

M. Training on School Responsibilities for the K12 Programs





Sections N & O

N. Access to School Records

- Maintain records for 5 years from the close of the School Year

O. Third-Party Administrators

- Provide written notice to NCSEAA
- Comply with privacy laws and required trainings





Sections P & Q

P. Termination of Agreement

- Non-compliance
- Inability to fulfill obligations
- Request to end participation
- Notice of school closure

Q. Miscellaneous

1. Notify of School Changes
2. IRS Form W-9
3. Do not reassign agreement
4. HDMA signs agreement





Contact Us

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*NPS phone and email are for school use only and should not be shared with parents.

